

NATIONAL DEPARTMENT OF HEALTH

The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities).

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X828, Pretoria. 0001. Hand delivered applications may be submitted at Reception (Brown application Box), Civitas Building, corner of Thabo Sehume (formerly known as Andries) and Struben streets.Pretoria
- FOR ATTENTION** : Ms N Sombinge
- NOTE** : Applications should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates, service certificates, including ID and driver's licence. No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The department reserves the right not to fill the post. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.
- POST** : **ASSISTANT MANAGER: NURSING (ASSISTANT TO MOMCONNECT PROJECT MANAGER)**
(REF NO: NDOH 148/2015)
- SALARY** : R433 029 – R501 996 per annum as per OSD.
- CENTRE** : Office of the Deputy Director-General: HIV/AIDS, TB and Maternal, Child and Women's Health. Pretoria.
- REQUIREMENTS** : *Basic qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse *A post-basic nursing qualification (Advance Midwifery Nursing Science) with a duration of at least 1 year accredited with the SANC *A minimum of eight (8) years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing *At least three (3) years of the period referred to above must be appropriate/recognizable

at management level ***PLEASE NOTE:** appropriate/ recognised experience in the context of these requirements also include experience gained after registration in the particular discipline in a foreign country, and which registration is recognized by the SANC for registration in the particular discipline *Good leadership, communication (written and verbal), problem solving, planning, organisational, contract management, diversity management, teaching, mentorship, coaching and presentation skills *Basic computer literacy in particular knowledge of Microsoft packages and usage of the internet *Ability to function well in a multi-disciplinary team *Must be prepared to travel and work irregular hours *A valid driver's licence.

DUTIES : *Provide general assistance to MomConnect Project Co-ordinator *Assist with the mentorship of nursing and allied health professionals and community health workers *Facilitate and ensure effective communication with all management structures within the district, the regional and Provincial Department of Health *Support health systems and logistics *Monitor and evaluate services *Participate in the implementation of an effective monitoring and evaluation process with effective use of data and appropriate reporting on outputs and health *Assist the Helpdesk Co-ordinator and the Project Co-ordinator with strategic and operational planning of services with the support of the project office.

ENQUIRIES : Dr. Y. Pillay at tel no (012) 395 – 8076.

CLOSING DATE : 8 January 2016

MEDIA : DoH Website PSVC