

NATIONAL DEPARTMENT OF HEALTH

The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities).

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X828, Pretoria. 0001. Hand delivered applications may be submitted at Reception (Brown application Box), Civitas Building, corner of Thabo Sehume (formerly known as Andries) and Struben streets.Pretoria
- FOR ATTENTION** : Ms N Sombinge
- NOTE** : Applications should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates, service certificates, including ID and driver's licence. No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The department reserves the right not to fill the post. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.
- POST** : **PHARMACEUTICAL POLICY SPECIALIST X2
CONTRACT POST ENDING ON 31 MARCH 2019
(REF NO: NDOH 39/2016)**
- SALARY** : **Grade 1:** R750 453 – R796 506 per annum. A B-Pharm degree, current registration as a Pharmacist plus a minimum of three (3) years appropriate experience after registration as a Pharmacist with the SAPC. **Grade 2:** R820 581 – R870 936 per annum. B-Pharm degree, current registration as a Pharmacist plus eleven (11) years appropriate experience after registration as a Pharmacist with the SAPC.

Salary grade will be determined in accordance with the above requirements as per the OSD. Originally certified certificates of service must be submitted with your application as well as proof of current registration as a Pharmacist.

CENTRE : Chief Directorate: HIV/AIDS and STIs

REQUIREMENTS : *Qualification and years of experience required is indicated above *Experience must include working in the Health sector *Good organizational, planning, report writing communication (especially in English) skills *Computer skills in MS Office software (Word and Powerpoint) skills *Willingness to travel regularly and work long and irregular hours *A valid driver's licence.

DUTIES : *Co-ordinate Pharmacovigilance (PhV) activities in the Province by ensuring that monthly meetings take place and give feedback to National Pharmacovigilance Centre (NPC) and Provincial DOH *Facilitate and coordinate training in the province *Communicate with health care professionals to ensure that Adverse Drug Reaction (ADR) forms are properly completed *Establish Pharmacovigilance centres and committees in the Province *Ensure Pharmacovigilance reporting and feedback to and from cluster and NPC
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ENQUIRIES : Mr M Dheda at tel no (012) 395 8176

CLOSING DATE : 16 May 2016