

NATIONAL DEPARTMENT OF HEALTH

The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities).

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X828, Pretoria. 0001. Hand delivered applications may be submitted at Reception (Brown application Box), Civitas Building, corner of Thabo Sehume (formerly known as Andries) and Struben streets.Pretoria
- FOR ATTENTION** : Ms N Sombinge
- NOTE** : Applications should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates, service certificates, including ID and driver's licence. No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The department reserves the right not to fill the post. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.
- POST** : **ASSISTANT DIRECTOR: FORENSIC ANALYSIS GRADE I (HEAD OF TOXICOLOGY SECTION)**
(REF NO: NDOH 38 /2016)
- SALARY** : **Grade I:** R428 292 – R475 341 per annum as per OSD
- CENTRE** : Chief Directorate: Trauma, Violence, Emergency Medical Services and Forensic Pathology Services. Directorate: Forensic Pathology Services, Forensic Chemistry Laboratory, Johannesburg
- REQUIREMENTS** : * A three-year BSc/National Diploma with Chemistry as a major subject *Five years experience working in an Analytical Chemistry/Toxicology or Forensic laboratory environment *Proven supervisory experience and/or involvement with overseeing projects pertaining to the field of Forensic Chemistry *Experience in Toxicology and blood alcohol

analyses and in operating analytical equipment such as Gas Chromatography (GC), High Performance Liquid Chromatography (HPLC) with detectors such as Mass Spectrometry (MS) and Photo Diode Array Detection (PDA), Headspace Gas Chromatography with Flame Ionization Detection (GC/FID) and associated software packages *Good computer skills, including experience in the use of Laboratory Information Management System (LIMS) *Experience in laboratory accreditation (ISO 17025), laboratory safety (Occupational Health and Safety Act) *Basic knowledge of the judicial system and court procedures and Criminal Procedure Act *Good communication (written and verbal) and interpersonal skills *A valid driver's licence.

NOTE : **Please note that a practical test will be conducted on the day of the interview to determine the technical, data processing and data interpretation skills**

DUTIES : *Preparation of samples for blood alcohol and carbon monoxide analysis *Analysis of samples by means of certain processes and methods including but not limited to gas chromatography, high performance liquid chromatography, capillary electrophoresis, visual inspection, mass spectrometry, liquid chromatography, wet chemistry, spectrophotometry and immunoassays *Record sample information, complete and review analyses, statistical analysis, reviewing reports, issuing reports, certificates and affidavits *Statistical evaluation and interpretation of data as well as interpretation of analytical data and calculation of results by means of mathematical formula *Give evidence in courts of law *Attend lectures, seminars and short courses, visit academic libraries *Management of the construction of standard operating procedures, creating of working instructions and maintain of the quality system in the section *Management of the operation, maintenance and record keeping of all information and data associated with instrumentation in the section *Advanced method development and validation on instrumentation *Assist with training and skill development *Reviewing of results before cases are signed off *Assist with administration duties e.g. specifications and submissions of equipment *Performance evaluation of members in the section

ENQUIRIES : Mrs A Grove (012) 395 9361

CLOSING DATE : 16 May 2016