

NATIONAL DEPARTMENT OF HEALTH

The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities).

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X828, Pretoria. 0001. Hand delivered applications may be submitted at Reception (Brown application Box), Civitas Building, corner of Thabo Sehume (formerly known as Andries) and Struben streets.Pretoria.
- FOR ATTENTION** : Ms N Sombinge
- NOTE** : Applications should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates, service certificates, including ID and driver's licence. No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The department reserves the right not to fill the post. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.
- NOTE** : The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities).
- POST** : **MEDICAL OFFICER (REF NO: NDOH 43/2016)**
- SALARY** : **Grade 1:** R686 322 – R739 368 per annum. An appropriate qualification that allows registration with the HPCSA as a Medical Practitioner. Current Registration with the HPCSA as a Medical Practitioner
Grade 2: R784 743 – R858 063 per annum. Qualification and registration requirements as indicated for Grade 1 plus a minimum of five (5) years appropriate experience as a

Medical Officer after registration with the HPCSA as a Medical Practitioner. **Grade 3:** R910 716 – R1 138 605 per annum. Qualification and registration requirements as indicated for Grade 1 plus a minimum of ten (10) years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner.

- CENTRE** : Chief Directorate: Environmental Health and Port Health Services. Head Office: Pretoria
- REQUIREMENTS** : *An MBchB degree and certificate in Travel Medicines
*Knowledge of Public Health, Communicable Diseases and Travel Medicine *Understanding of Port Health Services and International Health Regulations (2005)
*Good communication (verbal and written), management, administrative, financial, research/analysis, planning and computer skills (MS Office package) *Applicants must be willing to travel extensively and work long and irregular hours *Ability to function well under pressure *A valid driver's licence.
- DUTIES** : *Manage medical activities at all Port of Entry (PoE) within the country *Assist with the development and reviewing of protocols, Standard Operating Procedures (SOP) and policies related to medical activities for PoE *Facilitate and oversee medical surveillance and epidemic preparedness response activities *Attend and actively participate in Border Control related to stakeholder's meetings and activities including the Multistakeholder National Outbreak Response Team (MNORT) *Assist in conducting and administering fiscal operations including accounting, planning budgets, establishing rates for services and coordinating financial reporting on income generated by the clinics *Provide technical advice to the Chief Director Regional Directors, assist in strengthening and where required, establishing port health clinics in PoE
- ENQUIRIES** : Ms APR Cele at tel no (012) 395 8522
- CLOSING DATE** : 6 June 2016
- MEDIA** : NDOH Website PSVC