

NATIONAL DEPARTMENT OF HEALTH

The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities).

APPLICATIONS: The Director-General, National Department of Health, Private Bag X828, Pretoria. 0001. Hand delivered applications may be submitted at Reception (Brown application Box), Civitas Building, corner of Thabo Sehume (formerly known as Andries) and Struben streets, Pretoria.

FOR ATTENTION: Ms N Sombinge

NOTE: All short-listed candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Applications should be submitted on form Z83 obtainable from any Public Service Department, and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates (including Senior Certificate/Grade 12 certificate regardless of the qualification requirement indicated in the advert), service certificates, including ID and driver's licence. (certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

POST: PRINCIPAL COMMUNICATION OFFICER (REF NO: NDOH 50/2016) (This is a re-advertisement of the post with reference Number NDOH 32/2016 with closing date of 1 April 2016. Applicants who previously applied are encouraged to re-apply).

SALARY : R262 272 per annum (plus competitive benefits).

CENTRE: Branch: Corporate Services. Directorate: Organisational Communication, Pretoria

NOTE: APPLICANTS FROM COLOURED AND WHITE COMMUNITIES AS WELL AS PERSONS WITH DISABILITIES ARE ENCOURAGED TO APPLY

REQUIREMENTS: A three year Bachelor's Degree/National diploma/equivalent

NQF 6 qualification in Communication/Journalism/Marketing/ Public Relations or equivalent relevant qualification , At least two (2) years relevant experience in communication field , Knowledge of marketing, advertising, media industry, project, event, and campaign management (branding and logistics) , Knowledge and application of policies governing the Public Service , Good communication (verbal and written), interpersonal, planning, organising and computer skills (MS Office package) , A valid driver's licence.

DUTIES: Development of communication plans in support of campaign and events , Assisting with professional and efficient planning and organising of events, campaigns and projects identified by the management committee , Manage Departmental exhibitions , Develop concept for exhibition stand , Media buying and marketing , Develop marketing, communication, public relations and publicity strategies , Liaise with communicators from Provincial Health Department, Health Sector and other government Departments , Write submissions for Provincial Communicators Forum and other communication activities , Management of risk and audit queries.

ENQUIRIES : Ms N Leburu at tel no (012) 395 8495.

CLOSING DATE: 20 June 2016