

NATIONAL DEPARTMENT OF HEALTH

The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities).

APPLICATIONS: The Director-General, National Department of Health, Private Bag X828, Pretoria. 0001. Hand delivered applications may be submitted at Reception (Brown application Box), Civitas Building, corner of Thabo Sehume (formerly known as Andries) and Struben streets, Pretoria.

FOR ATTENTION: Ms N Sombinge

NOTE: All short-listed candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Applications should be submitted on form Z83 obtainable from any Public Service Department, and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates (including Senior Certificate/Grade 12 certificate regardless of the qualification requirement indicated in the advert), service certificates, including ID and driver's licence. (certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

POST: DIRECTOR: PROCUREMENT AND SUPPLY MANAGEMENT (REF NDOH 49 /2016) (THREE-YEARS CONTRACT)

SALARY: An all inclusive remuneration package of R864 177 per annum [basic salary consists of 70% of total package, the State's contribution to the Government Employee's Pension Fund (13% of basic salary) and a flexible portion]. The flexible portion of the package can be structured according to Senior Management Service Guidelines.

CENTRE: Office of the Chief Directorate: Global Fund, Pretoria.

REQUIREMENTS: A four year Bachelor Degree/NQF Level 7 or equivalent qualification in Health Sciences, An additional under/post-graduate qualification in Procurement or Supply Chain Management or Pharmacy will be an advantage, At least five (5) years experience in procurement and management of Pharmaceuticals and Health Products (PHPM) at a Middle Management or equivalent level , Experience in dealing with pharmaceuticals, commodities and health products for HIV and AIDS and TB services is essential and experience in the development of a Global Fund Procurement and Supply Management Plan for pharmaceuticals and health products , Sound and in-depth knowledge of relevant legislation/pharmaceutical and health products procurement and supply management environment including understanding of quantification and forecasting procedures , Broad knowledge and understanding of the Department's programs and priorities including HIV/AIDS and TB programmes , Knowledge of the Global Fund policies, Pharmaceuticals and Health Products Management policies , Sound and in-depth knowledge of regulatory scientific and technical requirements for pharmaceuticals procedures and processes , Good communication (written and verbal), interpersonal, presentation, time management, planning organisation, people management, problem solving, diversity management, policy analysis and development, and leadership skills , A valid driver's licence.

KEY PERFORMANCE: Develop and manage implementation of Pharmaceuticals and Health Products (PHPM), Procurement and Supply Management (PSM) policies, procedures and guidelines for the Chief Directorate , Oversee that PHPM and PSM procedures are in compliance with Global Fund procurement policies and government procurement regulations in the country and all Global Fund requirements of the PSM plan are complied with , Ensure timeliness and quality of execution of the procurement process, identify and coordinate resolutions of bottlenecks (including finding ways to accelerate procurement or increase cost-effective of procurement) , Liaise with the relevant stakeholders including the Local Fund Agent (LFA) and Global Fund on reports submitted by Sub Recipient (SR) implementing PSM activities , Manage PSM financial resources and risk.

NOTE: Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools

ENQUIRIES: Ms S C Makakole-Nene at tel. (012) 395 8072

CLOSING DATE: 20 June 2016