

NATIONAL DEPARTMENT OF HEALTH

The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities).

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X828, Pretoria. 0001. Hand delivered applications may be submitted at Reception (Brown application Box), Civitas Building, corner of Thabo Sehume (formerly known as Andries) and Struben streets.Pretoria.
- FOR ATTENTION** : Ms N Sombinge
- NOTE** : Applications should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates, service certificates, including ID and driver's licence. The certification must be within three (3) months. No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The department reserves the right not to fill the post. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.
- POST** : **DEPUTY DIRECTOR:ENVIRONMENTAL HEALTH – GAUTENG (REF NO: 58/2016)**
- SALARY** : **Grade 1:** R716 706 – R795 441 per annum as per OSD
- CENTRE** : Chief Directorate: Environmental Health and Port Health Services. Directorate: Port Health Services, Central Region - Gauteng. OR Tambo International Airport.
- REQUIREMENTS** : *A Bachelor's degree/National Diploma/ or equivalent qualification in Environmental Health and registration with HPCSA as an Environmental Health Practitioner *At least

seven (7) years experience of which three (3) years must be in a junior management or equivalent level in environmental and/or port health services *Knowledge of Port Health issues, International Health Regulations and relevant South African Legislation *Good computer (MS Word, MS Powerpoint and MS Excel), project management, analysis, research, communication (written and verbal), leadership, financial management, administrative planning and organisational skills *Must be willing to travel and work long and irregular hours *A valid driver's license.

DUTIES

: *Ensure Port Health related legislation, policies and guidelines are implemented effectively in the sub-region *Ensure effective implementation of labour Relations Act and related policies *Ensure compliance to South African and International legislation of all imported foodstuffs, baggage, goods, conveyances, postal parcels, hazardous substance and human remains arriving in the sub-region *Comment and provide input on port health draft policies, norms and standards *Coordinate, monitor, and evaluate port health services *Monitor and evaluate port health services rendered at the sub-region *Effectively manage and supervise staff *Evaluate employee performances *Provide financial planning and control of sub-region, budget, including implementation of cost recovery for services rendered *Coordinate the implementation of control measures and management protocols for emerging and re-emerging diseases in respect of international travellers *Ensure proper vector control at sub-region to prevent vector borne diseases from entering and leaving the country *Collaborate and engage with internal and external stakeholders on issues of importance in Port Health *Participate in the District and Regional Disease Outbreak Response Teams to prevent cross-border/cross country transmission of communicable diseases through the points of entry through International travel and trade *Actively participate in the local BCOCC and other relevant cross border structures *Ensure effective communication with all relevant/affected stakeholders *Execute any activities as directed by the Regional Director of Port health.

ENQUIRIES

: Mr MAM Ramathuba at tel no 011 394-3605

CLOSING DATE

: 11 July 2016

MEDIA

: NDOH WEBSITE

PSVC