

## NATIONAL DEPARTMENT OF HEALTH

*The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities).*

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X828, Pretoria. 0001. Hand delivered applications may be submitted at Reception (Brown application Box), Civitas Building, corner of Thabo Sehume (formerly known as Andries) and Struben streets.Pretoria
- FOR ATTENTION** : Ms N Sombinge
- NOTE** : Applications should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates, service certificates, including ID and driver's licence. No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The department reserves the right not to fill the post. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.
- POST** : **LEARNER ARTISANS (5 POSTS) (REF NO: NDOH 48/2017)**
- SALARY** : R60 000 per annum.
- CENTRE** : Branch: Corporate Services. Directorate: Support Services
- REQUIREMENTS** : \*A Senior Certificate (Grade 12) \*A recognized National Diploma or N3 and N4 in Building Construction, Electrical and Plumbing or equivalent \*A passed Trade Test as Artisan \*Technical analysis knowledge in the field of the post may be an advantage \*Technical analysis knowledge \*Computer-aided technical applications Report writing \*Production, process knowledge and skills \*Good generic, problem solving, analysis, decision making, team work, planning, organizational and analytical skills \*Creativity, self-management \*Customer focus and responsiveness \*Good communication (written and verbal) as well as computer (MS Word, Excel and Powerpoint) skills.

**DUTIES** : \*Produce designs according to client specification and within limits of production capability \*Produce objects with material and equipment according to job specification and recognized standards \*Conduct routine maintenance \*Maintain and inspect equipment and/or facilities for technical faults \*Repair equipment and facilities according to standards \*Test repaired equipment and/or facilities against specifications \*Service equipment and/or facilities according to schedule \*Perform administrative and related functions, i.e. provide inputs on the compilation of technical reports \*Keep and maintain job record and other registers \*Maintain and adhere to agreed developmental plan.

**ENQUIRIES** : Ms S. Vilane tel no (012) 395 9374

**CLOSING DATE** : 5 June 2017

**CLOSING DATE** : 12:00 Midday

**MEDIA** : PSVC