

NATIONAL DEPARTMENT OF HEALTH

It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.

APPLICATIONS : The Director-General, National Department of Health, Private Bag X828, Pretoria. 0001. Hand delivered applications may be submitted at Reception (Brown application Box), Civitas Building, corner of Thabo Sehume (formerly known as Andries) and Struben streets.Pretoria.

FOR ATTENTION : Ms M Shitiba

NOTE : Applications should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates, service certificates, including ID and driver's licence. No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The department reserves the right not to fill the post. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

POST : **SURVEILLANCE OFFICER: ACUTE FLACCID PARALYSIS (AFP)**
Reference number NDOH 70/2017)

SALARY : R281 418 per annum
CENTRE : Chief Directorate: Child, Youth and School Health.

Directorate: Child and Youth Health, Pretoria.

- REQUIREMENTS** : A Degree/National Diploma or equivalent NQF 6 qualification in Health Sciences. At least two (2) years' experience in surveillance and database management. Knowledge of EPI conditions (goals, objective and criteria) with emphasis on Polio/Acute Flaccid Paralysis (AFP), Neonatal Tetanus (NNT) and Measles as well as other vaccine preventable diseases. Knowledge of surveillance principles and specific aspects regarding Measles and Acute Flaccid Paralysis (AFP) and information management (collection, collation, capturing, analysis and reporting). Good computer skills (MS Word, Excel, basic database, Access, PowerPoint and electronic communication), planning, communication (written and verbal) and organisational skills. Must be prepared to travel and work irregular hours. Valid driver's licence.
- DUTIES** : Co-ordinate and support Acute Flaccid Paralysis (AFP) and Neonatal Tetanus (NNT) surveillance in provinces. Provide support to and sensation of health workers and provinces on Measles surveillance on request. Manage AFP database (collection, collation, analysis and preparing reports on AFP and NNT). Document data collection and report. Manage risk and audit queries.
- ENQUIRIES** : Dr NR Dlamini at tel (012) 395-9660
- CLOSING DATE** : 18 December 2017