T1.1 BID NOTICE AND INVITATION TO BID

NDoH is a public institution and therefore procurement preference shall be given in line with Preferential Procurement Policy Framework Act (Act 5 of 2000) and it's Regulations of 2017

The Closing date for this Bid is: **02 MARCH 2018 at 11:00 am**

The bidders are to submit One (1) Original Bid

BID DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT:

NATIONAL DEPARTMENT OF HEALTH
TENDER BOX (Situated in the Entrance Hall)
Civitas Building,
CNR Thabo Sehume Street and Struben Street
CBD, Pretoria,
0001

OR

Handed over the counter at reception situated at the address noted above, if the bid submission is too big for the bid box it will be logged in and left behind the reception counter

Where bids are not dropped in the Tender Box but handed-over at Reception, bidders must ensure that they sign a tender submission register.

*No faxed or emailed proposals will be accepted.*

**IF THE BID IS LATE, IT WILL NOT BE ACCEPTED FOR CONSIDERATION.**

- Proposals can be delivered between 08:00 and 15:00, Mondays to Fridays, prior to the closing date, and between 08:00 and 11:00 on the closing date.
- This Request for Bid is subject to the applicable Conditions of Bid stipulated in T1.2 and, if applicable any other Special Conditions of Contract.
- All bids must be submitted on the official bid forms (not to be retyped).
- Bids submitted that do not comply with the minimum requirements as stated in T1.3 Bid Data will not be considered for evaluation.
- Preferably a table of contents or an index page should be included in the front of the bid.
- Any queries regarding technical and administrative information may be directed via e-mail 10 working days before the bid closing date to:
  
  **Name:** Evan Cronjé
  **Email:** evan@virtualconsulting.co.za
  **Telephone:** 012 452 0444 / 082 322 8455

- Requirements for sealing, addressing, delivery, opening and assessment of Bids are stated in the Bid Data T1.2
COMPULSORY BRIEFING SESSION

A compulsory briefing session will be held in respect of this RFQ:

Venue: Edendale Hospital Lot 89, Selby Msimang Road, Plessislaer, Pietermaritzburg
GPS Coordinates: 29°38'50.53"S | 30°19'57.92"E
Date: 16 FEBRUARY 2018
Starting time: 10:00 am

Failure of bidders to attend the compulsory briefing session and sign off on will render their participation in the BID invalid.

Bid Documents will be available at the tender briefing in hard copy format.

ELIGIBILITY CRITERIA

It is estimated that tenderers should have a CIDB contractor grading designation of 8EB or higher.

RESPONSIVENESS CRITERIA

Only tenderers who are responsive to the following responsiveness criteria are eligible to submit tenders. Failure to comply with the criteria stated hereunder shall result in the tender offer being disqualified from further consideration:

- Only those tenderers who satisfy the eligibility criteria stated in the Tender Data may submit tenders.
- Tender offer must be properly received on the tender closing date and time specified on the invitation, fully completed and signed in ink (all as per Standard Conditions of Tender).
- The tenderer will be required to submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts) together with his tender.
- All returnable schedules/forms must be properly completed as indicated and signed where required and submitted with the tender.
- The bid documents must be completed in black ink.
- If any corrections are made on the bidding document, it needs to be initialed by the bidder.
- The use of correction fluid is strictly prohibited and will lead to disqualification.

PREFERENTIAL PROCUREMENT

This bid will be evaluated according to the preferential procurement model in the PPPFA: (Tick applicable preference point scoring system)

- 80/20 Preference point scoring system
- 90/10 Preference point scoring system

Price:

Price: 90 % of 100

Total must equal: 100%
FUNCTIONALITY

Note: It is compulsory for all bids involving the acquisition of engineering and construction works to be subjected to functionality from CIDB Grade 4 and above.

FUNCTIONALITY:

<table>
<thead>
<tr>
<th>Functionality:</th>
<th>100 %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Functionality Score</td>
<td>70 %</td>
</tr>
</tbody>
</table>

FUNCTIONALITY CRITERIA

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Quality Criteria</th>
<th>Sub-criteria</th>
<th>Sub-points</th>
<th>Maximum number of points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Financial Stability of Organization as a bidding entity</td>
<td>Proof of working capital</td>
<td>20</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Annual Audited Financial Statements</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Organization Experience as a bidding entity</td>
<td>General Infrastructure Project Experience</td>
<td>25</td>
<td>35</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Health Infrastructure Project Experience</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Key Resource Experience</td>
<td>Contract Manager</td>
<td>7.5</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Site Agent</td>
<td>7.5</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Electrical Engineer (low voltage)</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Master Electrician (low voltage)</td>
<td>10</td>
<td></td>
</tr>
</tbody>
</table>

Maximum possible score for quality 100

EVALUATING TENDERS

This tender will be evaluated according to the preferential procurement model in the PPPFA in terms of points for price and preference as follows:

The formula:

\[ W_C = W_3 \left[ 1 - \frac{(P - P_m)}{P_m} \right] \]

where

- \( W_C \) = the number of tender evaluation points awarded for the financial offer
- \( W_3 \) = the number of tender evaluation points for financial offer and equals:
  1) 90 where the financial value inclusive of VAT of all responsive tenders received have a value in excess of R 50 000 000; or
  2) 80 where the financial value inclusive of VAT of one or more responsive tender offers equals or is less than R 50 000 000
- \( P_m \) = the lowest acceptable tender offer;
- \( P \) = the tender offer under consideration.
SCORING PREFERENCES

Up to 100 minus $W_3$ tender evaluation points will be awarded to the tenderer who submits a valid original or certified copy of its B-BBEE Status Level Verification Certificate as described in more detail in the Tender Data.

A consortium or joint venture will qualify for points for its B-BBEE status level only if such consortium or joint venture submits a consolidated B-BBEE status certificate which covers the consortium or joint venture as a combined unit as if it were a single enterprise.

Tenderers intending to claim preference points as an Exempted Micro Enterprise (EME), must submit a certificate to such effect, issued by a registered auditor, accounting officer as contemplated in S60(4) of the Close Corporation Act, 60 of 1984, or an accredited verification agent. A tenderer qualifying for preference points as an EME will be allocated points equated to B-BBEE Status Level 4. If such EME is owned and controlled by at least 50% or more persons classifiable as Black on the basis of not having had any franchise in elections prior to 1994, the B-BBEE Status Level will be increased to level 3.

Preference points will be allocated according to the following table:

<table>
<thead>
<tr>
<th>B-BBEE Status Level of contributor</th>
<th>Number of preference points, where $W_3$ :</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$= 90$</td>
</tr>
<tr>
<td>1</td>
<td>10</td>
</tr>
<tr>
<td>2</td>
<td>9</td>
</tr>
<tr>
<td>3</td>
<td>6</td>
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<td>6</td>
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<tr>
<td>7</td>
<td>2</td>
</tr>
<tr>
<td>8</td>
<td>1</td>
</tr>
<tr>
<td>Non-compliant contributor</td>
<td>0</td>
</tr>
</tbody>
</table>

All tenders must be completed in black ink and submitted on the official forms – (forms not to be re-typed).

Compiled by:

<table>
<thead>
<tr>
<th>Virtual Consulting Engineers</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Project Manager</td>
<td>Signature</td>
</tr>
</tbody>
</table>