

NATIONAL DEPARTMENT OF HEALTH

It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan

- APPLICATIONS** : The Director-General, National Department of Health,
Private Bag X399, Pretoria. 0001. Applications should be forwarded to recruitment@health.gov.za quoting the reference number
- ATTENTION** : Ms TP Moepi
- NOTE** : All short-listed candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment battery. Applications should be submitted on the new Z83 form obtainable from any Public Service Department and should be accompanied by a CV (previous experience must be comprehensively detailed). Copies of qualification certificates (**need not be certified**) should be attached (including Senior Certificate/Grade 12 certificate regardless of the qualification requirement indicated in the advert) including ID and driver's license. Only emailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.
- POST** : **DEPUTY DIRECTOR: MANAGEMENT ACCOUNTING (REF NO: NDOH 2/2022)**
- SALARY** : An all-inclusive remuneration package of R744 255 per annum [basic salary consists of 70% or 75% of total package, salary package will be structured according to Middle Management Service guidelines
- CENTRE** : National Department of Health. Pretoria
- REQUIREMENTS** : Bachelor's degree (NQF 7) / National Diploma (NQF 6) recognised by SAQA in Accounting or Economics or related qualification at NQF level 6. At least five (5) years' appropriate financial experience at junior management or equivalent level preferably knowledge of Budget process in a government environment. Knowledge of Public Finance Management Act (PFMA), Treasury Regulations, Public Service Act, PSCBC Resolutions and other Governmental prescripts regarding financial matters. Sound knowledge of Persal System, Basic Accounting System (BAS) and SafetyNet. Good communication (written and verbal), analytical and computer literacy (Microsoft Package) skills. Ability to work independently and in a team. Valid driver's licence.
- KEY PERFORMANCE** : Undertake financial planning and budgeting for MTEF and ENE processes. Ensure that information for planning purposes are collected and analysed properly. Manage, review, analyse and consolidate inputs received from units, and quality assure the budget preparation process. Manage the drawings, roll-over, adjustment estimate, shifting and virement processes. Monitor cash flow reports and plans as required. Undertake financial reporting. Coordinate, review, analyse and quality assure the management accounting reporting processes and monitor compliance with financial prescripts. Management of risk and audit queries. Provide information for audits within five working days after receipt

request. Provide financial management support. Document control and system controller. Ensure errors identified on financial source documents are raised..

ENQUIRIES : Ms GB Mawela tel no 012 395-8695
CLOSING DATE : 21 February 2022
CLOSING TIME : 12H00 Midday
MEDIA : Newspaper, PSVC and NDOH Website