

## NATIONAL DEPARTMENT OF HEALTH

*It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.*

**APPLICATIONS:** The Director-General, National Department of Health, Private Bag X399, Pretoria. 0001. Hand delivered application may be submitted at Reception (Brown Application Box), Dr AB Xuma Building, 1112 Voortrekker Rd, Pretoria Townlands 351-JR or should be forwarded to recruitment@health.gov.za quoting the reference number on the subject e-mail

**FOR ATTENTION:** Ms T Moepi

**NOTE:** All short-listed candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment batteries. Applications should be submitted on the new Z83 form obtainable from any Public Service department and should be accompanied by a CV (previous experience must be comprehensively detailed). The Z83 must be fully completed (all sections), failure to complete or disclose all information will automatically disqualify the applicant. Applicants are not required to submit copies of qualification and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested only to shortlisted candidates before or on the day of the interview. Applications should be on one PDF format. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

**POST** : **DEPUTY DIRECTOR: PROVINCIAL BUDGET ANALYST**  
**(REF NO: NDOH 32/2022)**

**SALARY** : An all-inclusive remuneration package of R744 255 per annum [basic salary consists of 70% or 75% of total package, salary package will be structured according to Middle Management Service guidelines

**CENTRE** : Directorate: Provincial Support, Pretoria

**REQUIREMENTS** : National Diploma (NQF 6) in Finance/Financial Management or Accounting. At least three (3) years' experience in budget analysis environment at Assistant Director or equivalent level. Experience should also include financial statements, supply chain management, data management, database, report writing and computer applications. Experience in coordinating provincial financial support will be an advantage. Knowledge of the government transversal systems and understanding public sector budget planning, budget analysis, auditing, financial accounting in terms of supply chain management and budgeting. Knowledge of the King Reports, PFMA, Treasury Regulations, PPPFA, Public Service Act and other prescripts. Good communication (verbal and written), interpersonal, people management, planning, risk management and computer skills (MS Office package).

**DUTIES** : Conduct expenditure monitoring and reporting processes in line with Provincial Annual Performance Plans. Provide feedback to management on consolidated provincial budgets and performance plans challenges and proposed interventions and way forward. Strengthen financial management reporting, tracking and decision making. Conduct constant assessment to check the approved provincial financial plans in line with relevance to the financial processes and prescripts. Analysis of provincial financial statement. Consolidation of provincial health financial statements with the purpose of improving financial planning. Render supply chain processes to identify gaps and introduce reforms. Engage provinces on long outstanding payments to suppliers and queries lodged by suppliers to National Department. Coordination and monitoring of the provincial financial improvement plans to improve audit outcomes. Consolidation of provincial audit outcomes. Compilation of the budget for the Chief Directorate.

**ENQUIRIES** : Mr A Mokoana at 012 395 9519

**CLOSING DATE** : 18 July 2022

**CLOSING TIME** : 12:00 Mid-day

**MEDIA** : PSVC and NDOH Website