

NATIONAL DEPARTMENT OF HEALTH

The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities).

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X399, Pretoria. 0001. Hand delivered application may be submitted at Reception (Brown Application Box), Dr AB Xuma Building, 1112 Voortrekker Rd, Pretoria Townlands 351-JR (quoting the relevant reference number)
- FOR ATTENTION** : Ms TP Moepi
- NOTE** : All short-listed candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment battery. Applications should be submitted on the new Z83 form obtainable from any Public Service department and should be accompanied by a CV (previous experience must be comprehensively detailed). The Z83 must be fully completed (in line with DPSA Practice note), failure to comply will automatically disqualify the applicant. Applicants are not required to submit copies of qualification and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested prior to the final selection phase. Applications should be on one PDF format (If emailed). Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.
- POST** : **DIRECTOR: HOSPITAL FACILITIES PLANNING (REF NO: NDOH 95/2022)**
- SALARY** : An all-inclusive remuneration package of R1, 073, 187 per annum consists of 70% of total package, the State's contribution to the Government Employee's Pension Fund (13% of basic salary) and a flexible portion]. The flexible portion of the package can be structured according to Senior Management Service Guidelines
- CENTRE** : Cluster: Health Facilities Infrastructure Management, Pretoria
- REQUIREMENTS** : An undergraduate qualification (NQF 7) B-Tech in Built environment. A certificate in Project Management / Health Facility Planning will be an advantage. At least five (5) years' experience at a middle management level in Health Infrastructure and/or Built Environment. Experience should also include Financial and Project management. Knowledge of National Health Act and other relevant legislation and prescripts, Public Finance Management Act, DORA, treasury Regulations etc. Knowledge and experience in policy development and analysis as well as relevant

national regulations and policies within health sector. Good leadership, problem solving; conflict, risk and performance management; strategic, analytical, facilitation, negotiation, monitoring and evaluation, interpersonal, communication (written and verbal) and computer literacy (Microsoft Office package) skills. Ability to work independently, high pressured environment, with the team, travel and work irregular hours. A valid driver's licence. **SMS pre-entry Certificate is required for appointment finalization.**

DUTIES

Initiate and develop systems to support provinces to improve health infrastructure planning and maintenance. Develop unified norms and standards on health facilities projects. Development and approval of designs for NHI hospitals. Manage and oversee planning and construction of NHI identified projects. Manage the entire facilities maintenance budget at National Department of Health. Align all resources allocated to the directorate in relation to both construction and maintenance of existing health infrastructure. Manage and develop human resources, budgets and financial controls within the directorate. Develop APP for the directorate and report on all activities affecting the directorate. Development and approval of business cases, clinical and technical briefs for all health infrastructure projects (NHI included). Assist the provinces in developing project briefs and give support to brief consulting team.

ENQUIRIES

: Mr A Dakela at tel no 012 395-8276

CLOSING DATE

: 3 October 2022

MEDIA

: DEPARTMENTAL WEBSITE and PSVC