

## NATIONAL DEPARTMENT OF HEALTH

*The Department of Health is registered with the Department of Labour as a designated Employer and the filing of the following posts will be in line with the Employment Equity Act (including people with disabilities).*

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X399, Pretoria. 0001. Hand delivered application may be submitted at Reception (Brown Application Box), Dr AB Xuma Building, 1112 Voortrekker Rd, Pretoria Townlands 351-JR (quoting the relevant reference number)
- FOR ATTENTION** : Ms TP Moepi
- NOTE** : All short-listed candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment battery. Applications should be submitted on the new Z83 form obtainable from any Public Service department and should be accompanied by a CV (previous experience must be comprehensively detailed). The Z83 must be fully completed (in line with DPSA Practice note), failure to comply will automatically disqualify the applicant. Applicants are not required to submit copies of qualification and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested prior to the final selection phase. Applications should be on one PDF format (If emailed). Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.
- POST** : **DIRECTOR: HOSPITAL MANAGEMENT (REF NO: NDOH 92/2022)**
- SALARY** : An all inclusive remuneration package of R1 073, 187 per annum [basic salary consist of 70% of total package, the State's contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion]. The flexible portion of the package can be structured according to the Senior Management Service guidelines.
- CENTRE** : Directorate: Hospital Management, Pretoria.
- REQUIREMENTS** : An Undergraduate qualification (NQF 7) as recognised by SAQA in Public Health / Health Science. NQF 8 or NQF 9 (Master's degree) qualification in Public Health / Health Science will be an advantage. At least five (5) years' experience at a middle/senior management level in Hospital Management. Experience must include Policy and Guideline development as well as Human Resources, Financial and Project Management. Knowledge of the National Health Act and other relevant

legislation and prescripts. Knowledge of General Healthcare Management and Healthcare Systems and the Public Policy and Frameworks. Finance Policies, PFMA, DORA and Treasury Regulations etc. Knowledge and experience in policy development and analysis as well as Corporate Governance. Good leadership and problem solving, communication (written and verbal), conflict management, strategic and analytical, risk management, stakeholder and relationship management, computer (MS Office software), monitoring and evaluation and research as well as performance management skills. Ability to work independently, with the team and work irregular hours. A valid driver's licence.

**DUTIES**

Develop and align the annual performance plan (APP) to the policies of the department. Strengthen local accountability and governance of hospitals. Design and update the hospital healthcare service delivery model by defining the catchment areas and clinical services to rendered at each hospital level (secondary to quaternary). Manage human resources of the directorate through clear deliverables. Ensure prudent financial management in the directorate. Develop and oversee the risk management plan for the directorate

**ENQUIRIES**

: Ms P Netshidzivhani at tel 012395-8142

**CLOSING DATE**

: 26 September 2022

**MEDIA**

: DEPARTMENTAL WEBSITE and PSVC