

NATIONAL DEPARTMENT OF HEALTH

It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.

APPLICATIONS: The Director-General, National Department of Health, Private Bag X399, Pretoria. 0001. Hand delivered application may be submitted at Reception (Brown Application Box), Dr AB Xuma Building, 1112 Voortrekker Rd, Pretoria Townlands 351-JR or should be forwarded to recruitment@health.gov.za quoting the reference number on the subject e-mail.

FOR ATTENTION: Ms M Shitiba

NOTE: Applications should be submitted on the new Z83 form obtainable from any Public Service department and should be accompanied by a CV (previous experience must be comprehensively detailed). The Z83 must be fully completed (in line with DPSA Practice note), failure to comply will automatically disqualify the applicant. Applicants are not required to submit copies of qualification and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested prior to the final selection phase. Applications should be on one PDF format (If emailed). Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

POST : **DEPUTY DIRECTOR: HOSPITAL MANAGEMENT**
(REF NO: NDOH 47/2023)

SALARY : An all-inclusive remuneration package of R 811, 560 per annum [basic salary consists of 70% or 75% of total package, salary package will be structured according to Middle Management Service guidelines

CENTRE : Directorate: Hospital Management. Pretoria.

REQUIREMENTS : A National Diploma (NQF 6) in Health Science/Hospital Management/Health Services. A Bachelor's Degree (NQF 7) will be an advantage. Five (5) years' experience in health services and hospital management and quality improvement. Knowledge and experience in policy development and analysis. Knowledge of the National Health Act and other relevant legislation and prescripts. Knowledge of General Healthcare Management and Healthcare Systems, Public Policy and Frameworks, Human Resources Policies and Application and Corporate Governance. Knowledge of PFMA, DORA, Treasury Regulations and Health and Project Management Information Systems. Good communication (verbal and written), planning, organizing, problem solving, decision making, project management, team leadership, people management, facilitation, change management, interpersonal relationship and computer skills (MS Office package). A valid driver's license.

DUTIES : Development and implementation of policy and provision of support for Provinces and Hospitals. Conduct stakeholder analysis to determine key stakeholder to participate in the process for the review of the regulation relating to the classification of Hospital. Development and implementation of organizational management and development guidelines. Strengthen and support decentralization of hospital management. Develop and monitor the Hospitals Improvement Plan and establish the hospital information systems. Develop a performance management system that will assist in monitoring and

evaluation of hospital efficiency across the country. Review management training and development initiatives for hospitals and assist in the redefining of such programmes. Manage risk and audit queries.

ENQUIRIES : Dr R Ncha at tel no 012 395 8257

CLOSING DATE : 11 September 2023

MEDIA : PSVC and NDOH Website