

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER:

BID NO.: NDOH 03/2023-2024

CLOSING TIME 11:00

CLOSING DATE: 15/03/2024

OFFER TO BE VALID FOR 180 DAYS FROM THE CLOSING DATE OF BID.

ITEM NO	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)	
1.	The accompanying information must be used for the formulation of proposals.		
2.	Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project.	R.....	
3.	PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)		
4.	PERSON AND POSITION	HOURLY RATE	DAILY RATE
	-----	R-----	-----
	-----	R-----	-----
	-----	R-----	-----
	-----	R-----	-----
	-----	R-----	-----
5.	PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT		
	-----	R-----	----- days
	-----	R-----	----- days
	-----	R-----	----- days
	-----	R-----	----- days
5.1	Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.		
	DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY AMOUNT
	-----	-----	----- R-----
	-----	-----	----- R-----
	-----	-----	----- R-----
	-----	-----	----- R-----
		TOTAL: R.....	

** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance contributions and skills development levies.

Name of Bidder:

- 5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
.....	R.....
.....	R.....
.....	R.....
.....	R.....
TOTAL: R.....			

6. Period required for commencement with project after acceptance of bid
 7. Estimated man-days for completion of project
 8. Are the rates quoted firm for the full period of contract? *YES/NO
 9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.

Pricing for three (3) years

No	Service description	Price First year	Price Second year	Price Third year	TOTAL for three (3) years
1.	Project management and reporting				
2.	Occupational health and safety services <ul style="list-style-type: none"> • Support OHS Committee • Support Senior Safety Officer • Ad-hoc statutory inspections; walk through inspections • Emergency drills • Medical screening • Medical surveillance (use of occupational health information system) • Reporting and follow-up to Department of Employment and Labour Compensation Fund (occupational injuries and diseases) 				
3.	Occupational hygiene services (price for professional technical inputs of Occupational Hygienists only); note that HIRA will be costed and funded after scope of work given				
4.	Primary health care services <ul style="list-style-type: none"> • On-site acute care for minor ailments • Preventive and promotive services • Wellness screening • Chronic disease support 				

No	Service description	Price First year	Price Second year	Price Third year	TOTAL for three (3) years
	<ul style="list-style-type: none"> • Clinic management • Referral services <ul style="list-style-type: none"> ○ Occupational health related ○ Non-occupational health related • Absence management <ul style="list-style-type: none"> ○ Data analysis, absence referrals, sick note verification, reporting • Telehealth support 				
5.	Psychosocial support services <ul style="list-style-type: none"> • Work closely with the health and wellness team • Confidential counselling services • Life management services: Legal, Financial and Family Care • Critical incident debriefing or trauma response service • Assist employees to improve their efficiency and quality of life through preventative and remedial services • Wellness coaching: stress management; productivity management; alcohol and substance abuse management; marriage and relationship enrichment; personal finance; stress and anxiety management; depression and etc • Education, counselling and support to employees and their immediate family 				

No	Service description	Price First year	Price Second year	Price Third year	TOTAL for three (3) years
	members as well as contract employees with chronic illnesses, life-threatening diseases and etc <ul style="list-style-type: none"> • Promote work-life balance • Telehealth support (where requested) 				
6.	Occupational health information system				
7.	SUBTOTAL (VAT Excl.)				
8.	15% VAT				
9.	BID TOTAL (VAT Incl.)				

Price (VAT Inclusive) in Rands. It is the responsibility of each bidder to ensure that all applicable taxes are included in the offer. Bidders must ensure that they factor in VAT for offers of R1 million and above as it is a compulsory requirement of the VAT Administration Act. If an entity not registered as VAT vendor is awarded a bidder, it is expected to register for VAT within 21 days of being awarded a contract and produce such proof of registration to the NDOH.

As a rule, the NDoH is not responsible for making a payment towards VAT on bidders that were awarded contracts without the inclusion thereof at the time of bid closure.