

## NATIONAL DEPARTMENT OF HEALTH

*The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities).*

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X399, Pretoria. 0001. Hand delivered application may be submitted at Reception (Brown Application Box), Dr AB Xuma Building, 1112 Voortrekker Rd, Pretoria Townlands 351-JR or should be forwarded to recruitment@health.gov.za quoting the relevant reference number on the subject email.
- FOR ATTENTION** : Ms M Shitiba
- NOTE** : All short-listed candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise for SMS posts, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment battery. Applications should be submitted on the new Z83 form obtainable from any Public Service department and should be accompanied by a CV (previous experience must be comprehensively detailed). The Z83 must be fully completed (in line with DPSA Practice note), failure to comply will automatically disqualify the applicant. Applicants are not required to submit copies of qualification and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested prior to the final selection phase. Applications should be on one PDF format (If emailed). Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.
- POST** : **DEPUTY DIRECTOR: DENTAL THERAPY (REF NO: NDOH 41/2024)**
- SALARY** : Grade 1: R990,945 per annum. as per the OSD.
- CENTRE** : Cluster: Health Promotion Nutrition and Oral Health, Pretoria
- REQUIREMENTS** : A bachelor's degree (NQF 7) qualification in Dental Therapy or Oral Hygiene that allows registration with HPCSA in the relevant profession. At least three (3) years appropriate experience at ASD level or equivalent level as Dental Therapist or Oral Hygienist in oral health after registration with HPCSA. Member of management for oral health services will be an advantage. Knowledge of National oral health services delivery structure, National oral health policy and strategy 2024-2034, the primary health care package for South Africa, National Health Act 61 of 2003 as well as knowledge of Public Finance Management Act (PFMA) in relation to finance management responsibilities. Good problem solving and organising, applied strategic

thinking, project management, analytical, planning, communication (written and verbal), information management, interpersonal and computer literacy skills. A valid driver's licence as well as willingness to travel frequently as required.

**DUTIES**

Develop policies or strategies for effective oral health service delivery. Circulate the draft policy or strategies to Oral Health stakeholders for inputs. Train the oral health provincial coordinators and professionals on the policy or strategies. Monitor and evaluate norms and standards for primary oral health service delivery. Use the current tool to monitor the current oral health norms and standards. Evaluate the oral health primary health care service outcomes and impact of current norms and standards by getting reports from provincial oral health coordinators. Develop methods/strategies and activities to integrate oral health into general health at primary health level. Contribute oral health inputs to the Road to Health booklet and Community Health Workers training manual. Participate in the outreach campaigns that are led by the Minister or Deputy Minister to communities for health awareness. Engage in oral health promotion activities, including communication of oral health messages through the development of Information, Education and Communication (IEC) material. Organise oral health outreach programmes in collaboration with provincial oral health professionals or health promotion directorate. Design and develop oral health education booklets, posters and brochures. Management of finance and risk. Compile budgets and expenditure statements for the Directorate: Oral Health. Develop a budget for printing and purchase of information, education, and communication material.

**ENQUIRIES**

: Dr M Mcuba tel number 012 395-9049

**CLOSING DATE**

: 7 October 2024

**MEDIA**

: PSVC and NDOH Website