

NATIONAL DEPARTMENT OF HEALTH

The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities).

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X399, Pretoria. 0001. Hand delivered application may be submitted at Reception (Brown Application Box), Dr AB Xuma Building, 1112 Voortrekker Rd, Pretoria Townlands 351-JR or should be forwarded to recruitment@health.gov.za quoting the relevant reference number on the subject email.
- FOR ATTENTION** : Ms M Shitiba
- NOTE** : All short-listed candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise for SMS posts, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment batteries. Applications should be submitted on the new Z83 form obtainable from any Public Service department and should be accompanied by a CV only (previous experience must be comprehensively detailed). The Z83 must be fully completed (in line with DPSA Practice note), failure to comply will automatically disqualify the applicant. Applicants are not required to submit copies of qualification and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested prior to the final selection phase. Applications should be on one PDF format (If emailed). Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). Please note by responding to the advertisement, you consent to the collection, processing, and storing of your Personal Information in accordance with the Protection of Personal Information Act (POPIA). Your information will be used solely for the purpose of this promotion and will not be shared with third parties without prior consent unless required by law. The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.
- POST** : **CHIEF-DIRECTOR: FINANCIAL ADMINISTRATION AND ACCOUNTING (REF NO: NDOH 12/2026)**
- SALARY** : An all-inclusive remuneration package of R1 494,900 per annum [basic salary consists of 70% of total package, the State's contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion. The flexible portion of the package can be structured according to the Senior Management Service guidelines.
- CENTRE** : Chief Directorate: Finance, Pretoria.

REQUIREMENTS : A Grade 12 certificate and an NQF level 7 degree in Accounting / Auditing / Financial Management. At least five (5) years' experience at a senior management level (Director), within a financial management environment. Knowledge of PFMA and the broader government framework on financial management, experience of the budget policy framework and their due process, transactional and developmental finance. Knowledge of Treasury Regulations, Public Service Act, and Public Service Regulations as well as Procurement Policy Framework, Asset Management Prescript, Financial Accounting and Budgeting. Good strategic capability and leadership, financial, change, knowledge, programme and project management, service delivery innovation, problem solving and analysis, people management and empowerment, honesty and integrity, interpersonal and computer skills. Willingness to work irregular hours and travel frequently. Valid driver's license. The SMS pre-entry certificate is required for appointment finalization.

DUTIES Manage financial and budget management services. Monitor the transversal system functions, ensure proper management of assets including the asset verification process, advise and guide management on department annual budget and financial issues to make informed decisions. Regulatory framework and reporting. Ensure that all reports, returns, notices and other information which are submitted to the Executing Authority, the National Treasury and the Auditor-General as required by the PFMA are timeous and accurate. Ensure compliance with the provisions of the PFMA Act, 1999 and the Treasury Regulations. Oversee the development of policies and procedures. Develop and review of risk models and the mitigation of risk by suitable policies/procedures, proper segregation of duties and development of appropriate internal control procedures. Engage all stakeholders on the implementation of internal control and risk management within the department. Provide strategic leadership to the chief directorate. Advise on strategic financial and corporate governance matters pertaining to allocated budgets. Implementation of strategic management skills and project management principles. Liaise with the relevant departmental, public entities and supplier stakeholders on transverse finance issues. Develop operational plans, manage and oversee human resources as well as the material resources allocated.

ENQUIRIES : Mr PP Mamogale on tel number 0123959378

CLOSING DATE : 9 March 2026