

ANNEXURE B

PART 1

NATIONAL EVALUATION TOOL FOR HAZARDOUS SUBSTANCES (GROUP 1: CATEGORY A)



health

Department:
Health

REPUBLIC OF SOUTH AFRICA

**NATIONAL DEPARTMENT OF HEALTH
CHIEF DIRECTORATE: ENVIRONMENTAL HEALTH AND PORT
HEALTH SERVICES
DIRECTORATE: ENVIRONMENTAL HEALTH
PRIVATE BAG X828
PRETORIA
0001**

(TICK BLOCKS WHERE APPLICABLE)

1. SECTION A: DETAILS OF HAZARDOUS SUBSTANCE DEALER

1.1 Business entity name: _____

1.2 Name of person or alternative person/s in charge: _____

1.3 Application type:

New	
Renewal	
Other (specify):	

1.4 Type of Dealer:

Importer	Manufacturer	Wholesale Distributor	Registered Pharmacist	Dealer
Other (specify)				

1.5 Intended use of Group I Category A hazardous substance/s:

Industrial	Mining	Control of Problem Animals	Other (specify):
------------	--------	----------------------------	------------------

1.6 Details of previous licence:

1.6.1 Licence No: _____

1.6.2 Date issued: _____

1.7 Address: Postal _____

: Physical _____

1.8 Telephone number: _____

1.9 Fax number: _____

1.10 E-mail address: _____

1.11 Cellphone number: _____

2. SECTION B: STORAGE

2.1 How are the hazardous substances kept?

2.1.1 Does the dealer have municipal authority approval (i.e., the necessary municipal documents – occupancy certificate or permit) to trade with “dangerous goods from the business address? If “Yes”, request to see valid proof.	Yes	No
2.1.2 Securely under lock and key at all times except when stocks are added or removed?	Yes	No
2.1.3 Under proper care and control (i.e. supervision and management)?	Yes	No
2.1.4 Entirely separate from articles of food and drink?	Yes	No
2.1.5 Either in a warehouse, cupboard, enclosure or separate room reserved solely for this purpose?	Yes	No
2.1.6 Substances kept for sale or supply in unbroken, original container as supplied by the manufacturer or wholesale dealer?	Yes	No
2.1.7 Are containers in direct contact with the floor?	Yes	No
2.1.8 Is storage area labelled with appropriate signage/warning to indicate as such?	Yes	No
2.1.9 Is adequate lighting and ventilation, whether natural or mechanical, provided?	Yes	No
2.1.10 Are floors and walls smooth and non-porous?	Yes	No
2.1.11 Is the roof impermeable / waterproof and firm?	Yes	No
2.1.12 Are fire extinguishers and hoses available as specified in SANS 10400-T ?	Yes	No
2.1.13 Are fire extinguishers and hoses serviced as specified in SANS 10400-T?	Yes	No
2.1.14 Are responsible person/s for hazardous substances trained in using the fire extinguisher and hose?	Yes	No
2.1.15 Is proof of training regarding the above provided?	Yes	No
2.1.16 Is a first aid kit available within the main storage area without obstructions for treating general injuries?	Yes	No
2.1.17 Are the contact numbers of emergency response personnel (i.e. SAPS, Ambulance, Hospital / Clinic, Fire Brigade and Poison Information Centre Helpline) available within the main storage area, that is easily accessible without any obstructions in the event of any emergency / incident?	Yes	No

Comments:	

3. SECTION C: CONDITIONS OF SALE OR SUPPLY OF GROUP 1 HAZARDOUS SUBSTANCES

3.1 Does the sale of hazardous substance/s take place only at the address mentioned in the licence/application and under the control of the person mentioned therein?	Yes	No
3.2 Are the hazardous substance/s?		
3.2.1 Licence number endorsed on relative invoices if substances are supplied to other licensees?	Yes	No
3.2.2 Sold over any counter or table used in connection with the handling, preparation or sale of any article of food or drink?	Yes	No
3.2.3 Containers securely closed, free from leaks and of sufficient strength to withstand rough usage and preclude any loss of the contents?	Yes	No
3.2.4 Kept in the unbroken, original container as supplied by the manufacturer or wholesale dealer?	Yes	No

Comments:	

4. SECTION D: RECORDS TO BE KEPT

4.1 Type of record keeping:

Book	Computer	Cardex	Other (specify):
------	----------	--------	------------------

4.2 Is the hazardous substance book / register kept in proper order and up to date?	Yes	No
4.3 Is the book/register balanced regularly showing clearly the quantity of each substance remaining in stock at the last day of April and September of each year?	Yes	No

4.4 Is the balancing completed within three (3) days following each of the said dates above?	Yes	No
4.5 Does the book/register contain the following information?		
4.4.1 Date of the sale or supply.	Yes	No
4.4.2 Name and quantity of the substance.	Yes	No
4.4.3 Trade name of the product containing the substance.	Yes	No
4.4.4 Full name and address of the purchaser or recipient.	Yes	No
4.4.5 Purpose for which the substance required is to be stated.	Yes	No
4.4.6 Signature of the purchaser or recipient.	Yes	No
4.4.7 Name of the active ingredient.	Yes	No
4.4.8 Quantity of the active ingredient.	Yes	No
4.6 Is the book/register, invoices or orders retained for a period of not less than three (3) years from the date of the last entry therein?	Yes	No
4.7 Is every substance stocked provided with a Safety Data Sheet (SDS)?	Yes	No
4.8 Are procedures and plans in place for accidental spillages?	Yes	No

Comments:	

5. SECTION E: LABELLING OF HAZARDOUS SUBSTANCE/S

5.1 Group 1 Category A – substances: Does the label contain the following if imported, manufactured or packed in the Republic?

5.1.1 Name, address and telephone number of the supplier	Yes	No
--	-----	----

5.1.2 Product Identifiers (Trade name and the identity of all substances that contribute to the classification)	Yes	No
5.1.3 Hazard pictograms	Yes	No
5.1.4 Signal words	Yes	No
5.1.5 Precautionary statements	Yes	No
5.1.6 Section for supplemental information	Yes	No
5.1.7 Nominal quantity	Yes	No

Comments:	

6. SECTION F: DISPOSAL OF EMPTY CONTAINERS

6.1 How are empty containers disposed off in terms of NEM: Waste Act, 2008 (Act No. 59 of 2008)?		
6.1.1 Contaminated containers are incinerated (thermally destroyed) through the service of an appropriately licensed hazmat service provider or disposed of in any other sound manner.	Yes	No
6.1.2 Is not used for any foodstuff or cosmetic as defined by the Foodstuffs, Cosmetics and Disinfectants Act, 1972 (Act 54 of 1972)?	Yes	No
6.1.3 Are empty containers containing foodstuff or cosmetic as defined by the Foodstuffs, Cosmetics and Disinfectants Act, 1972 (Act 54 of 1972), used as a container for any Group 1 hazardous substance?	Yes	No

Comments:	

7. SECTION G: MANAGEMENT PRACTICE (INFORMATION PURPOSE ONLY)

7.1 Does the dealer have copies of the following?		
7.1.1 Hazardous Substance Act, 1973 (Act No: 15 of 1973) and Regulations	Yes	No
7.1.2 SANS Code 10228: 2022	Yes	No
7.1.3 SANS Code 10231: Transport of dangerous goods-operational requirements	Yes	No
7.1.4 Occupational Health and Safety Act, 1993 (Act No: 85 of 1993) and Regulations	Yes	No
7.1.5 National Road Traffic Act, 1996 (Act No: 93 of 1996)- Chapter 8 and Regulations	Yes	No
7.1.6 NEM: Waste Act, 2008 (Act No. 59 of 2008) and Regulations	Yes	No
7.1.7 SANS Code 1400-T: Fire Protection	Yes	No

NB. Hard or electronic copies are acceptable.

Comments:	

8. GENERAL/ADDITIONAL COMMENTS

Name of EHP	

Signature of EHP HI No:	
Name of Dealer	
Signature of Dealer	
Date	